

Lincoln Way East Music Boosters Executive Board Meeting Minutes

Date : Thursday September 22, 2016

Attendees:

- LWE President - Trudy Sturino
- LWE President Elect - Carol Garcia
- LWE Co-Treasurer - Eileen Maylone
- LWE Ways and Means - Kim Hansen
- LWE Communications - Theresa Dal Bianco
- LWE Secretary - Mike Lanigan

Call To Order: 6:22 PM

President's Report

Trudy Sturino informed the board that 149 Music Booster Card Packets were distributed. These packets generated \$4470.00 in revenue. Purchases were made past the school registration deadline.

The LWE Music Boosters Executive Board meeting schedule was brought up for discussion and new dates were voted on and set.

The schedule is as follows:

October 17, 2016
November 16, 2016
December 21, 2016
January 18, 2017
February 15, 2017
March 15, 2017 (Nominate new Slate)
April 12, 2017
May 17, 2017 (Elections)

Trudy Sturino announced that there is going to be a LWMB Banquet on 11/20/16. In other LWMB news, there are 80 seniors and for ISU the band took out a 2 page ad in order to fit the picture of all 80 seniors. **Revised count by checking with Carol and directors was 68 and one full page ad was taken by LWMB.**

There was discussion by the board to further define the roles of Music Booster Buddy to the Music Staff at LWE. This role is to act as a liaison between the teacher and the Music Boosters. The Booster buddy needs to be proactive in being the point of contact for that music teacher. The buddy should get from the teacher a wish list of items and bring that wish list back to the Executive Board and see what fits into the Music Boosters Budget.

Trudy Sturino reviewed the LWE Music Department trip to Orlando. Room assignments and itineraries were to be set by September 30th. Rooms can be signed up for in Charms. Rooms are Quad occupancy. Food allergies were addressed.

Scrip update – 21 new members signed up for Scrip due in large part to the August meet and greet. Theresa Dal Bianco and Mike Lanigan were congratulated for spearheading the event.

Treasurer's Report

As of July 31st, 2016 available balance in general fund was \$23,894.78. August reports were just turned over to the Treasurer from the district so that information was not available for this report. The August report shows a balance in the general fund of \$32,833.31.

Items still outstanding and not included in this budget report:

- **LWMB payment of \$30,000.00**
- **LW Winter Guard payment of \$5,000.00**
- **Transfer of funds from LWN Music Boosters to LWE Music Boosters (amount still unknown)**
- **Transfer of funds from LWE Music Boosters to LWC Music Boosters (amount still unknown)**
- **Amount of Income from Entertainment Tent at Fall Fest**
- **Expenses for the Food Tent for Fall Fest**

\$1500.00 added to Budget for additional Jazz instructor due to additional need.

Fundraisers:

- **Mum Sale raised \$4391.70 for IBA Accounts**
- **Cookie Dough sale raised \$4032.60 for IBA Accounts (due to order volume, each participant earned the maximum \$7.15 per item)**

Concerns about general fund balance were raised. The school district dragging their feet in making payments were cited as issues contributing to the current general fund balance.

Secretary's Report

The minutes for the August Music Boosters Executive Board meeting were submitted and approved unanimously by the Board.

Communications' Report

Communications reported that there was an overall positive feedback regarding the communications weekly format.

Features like 'Did You Know' will continue in weekly communications.

Ideas to get more Facebook friends signed up were solicited.

The idea of a LWE Music Boosters REMIND was brought up for consideration.

Communications proposed a LWE Music Boosters Logo contest for this year for the students. A small award of \$25.00 gift card was suggested.

The Executive Board approved unanimously

Webmaster's Report –

Web site has been updated to include all the music program activities and schedules. Madrigal calendar needs to be updated. Concert schedule is included and is viewable from LWE curriculum page.

Ways and Means Report –

Concerns about signing up volunteers for various fundraisers were brought up.

- 1. Siam. Drivers were still needed for both October 2nd and October 16th. It was emphasized that this was a mandatory fundraiser for ALL Music participants (not just Marching Band). This is the biggest fundraiser for Music program for the whole district.**
- 2. LW Marching Band Invitational. This is a fundraiser that alternates every year between LW East and LW Central. Both Music Booster programs split the earnings. It is a huge event that needs volunteers for:**
 - Concessions**
 - Parking**
 - Announcers**
 - Candy-grams**
 - Chaperones**
 - Banking**
 - Judges Booth**
 - Spirit wear sales**

4 chair people from LW Central were at meeting to explain further the requirements and the complexity of running the even successfully. The main desire was to emphasize that this Invitational needs not only volunteers from East Music Boosters but that it would be advantageous to recruit East Music volunteers to co-chair various groups this year in anticipation for running this event next year at East.
- 3. Miles for Music. Date is November 19th, 2016. This fundraiser is both a general fundraiser and an IBA opportunity as well. Course is officially registered 5k. Target is to get 175 runners. Currently 25 are registered.**
- 4. Evergreen Fundraiser. Motion to open this fundraiser to LW Central Music Boosters was approved unanimously. Bob Garcia generously offered to place 1 massive order in order to get best Shipping charges. He has also worked out LW Central representative how this fundraiser will work for this year.**

Overall a concern was raised over the number of IBA fundraisers versus the General fund fundraisers. Consensus is that this year is a state of flux and we will see how things work out this year.